

**NCS Programme Lead**  
**Lancashire Cricket Foundation**  
**Full Time (40 Hours) including evenings and weekends**  
**Salary commensurate with experience**

The Lancashire Cricket Foundation (LCF) are a partner organisation for the delivery of the government's flagship National Citizen Service (NCS) programme and we're excited to announce that we're looking to appoint an NCS Programme Lead who can help elevate the great things we do already and take them to the next level.

The National Citizen Service programme exists to engage, unite and empower young people (16 and 17 years old), building their confidence so they can go out there and achieve their dreams, no matter where they're from or what their background is. From the life skills they develop to the friends they make, the NCS ambition is clear – to give teenagers an opportunity to unleash their potential, to build their self-belief and get them prepped for life after school.

Why join us? We're an end-to-end provider of NCS, therefore you'll be responsible for managing a small team and leading the entire programme whilst being employed by a fantastic organisation based out of a world-class venue for sport, business and leisure.

#### **The Role**

As the Programme Lead you will ultimately be responsible for managing relationships with education institutions to recruit young people, and overseeing programme set-up and delivery, resulting in a high-quality, safe and mission focused programme.

This will include (but is far from being limited to):

- Maintaining and developing relationships with senior leaders in targeted schools and colleges
- Managing up to two Programme Coordinators who oversee recruitment of young people and assist with programme set up
- Supporting the Coordinators to devise and implement a School and Community Engagement Strategy
- Designing an engaging curriculum which meets NCS Trust requirements and is appealing to all young people
- Leading on the recruitment, training, and deployment of seasonal staff
- Positioning related NCS programmes, such as Skills Booster and Changemakers, so they support and enhance the core programme
- Collaborating with other NCS partners to share best practice and seek ways to improve our offer to young people
- Acting as a Designated Safeguarding Lead for the delivery of NCS activities.
- Ensuring all incidents are managed and reported effectively
- Supporting the broader work of the Lancashire Cricket Foundation

#### **Essential Requirements/Skills**

The ideal candidate will have experience of:

- Working with young people aged 16/17, ideally in a teaching, outreach or youth work/engagement, capacity
- Managing, motivating and mentoring a team of people in a target driven environment
- Engagement strategy creation
- Curriculum design
- Budget management
- Recruitment



In addition, you will have:

- The ability to deliver high quality learning sessions for large groups of young people
- A strong understanding of the challenges faced by young people and an ability to engage, motivate and inspire them to overcome these challenges
- An understanding of health and safety, safeguarding and data handling practices
- A good understanding/knowledge of the NCS Programme

This is an ideal opportunity to get involved in a project that helps to change the lives of young people in the Lancashire area for the better and if you think you can help us to achieve this then we'd love to hear from you.

Please take time to look at the Job Description and only apply if you can demonstrate you have the relevant experience and can meet the requirements of this role.

**Can you help make a difference? If so, please submit your CV with a covering letter to [careers@lancashirecricket.co.uk](mailto:careers@lancashirecricket.co.uk).**

Closing Date for Applications: Sunday 21<sup>st</sup> November 2021

Interviews: Wednesday 1<sup>st</sup> December 2021