

## Job Description

<b>JOB TITLE:</b>	<b>Hotel Breakfast Chef</b>
<b>NAME OF JOBHOLDER:</b>	<b>TBC</b>
<b>REPORTS TO (TITLE):</b>	<b>Hotel Head Chef</b>
<b>OFFICE/HO DEPT:</b>	<b>Hilton Garden Inn hotel</b>
<b>DATE:</b>	<b>14 February 2019</b>

### 1. MAIN PURPOSE OF JOB (one statement explaining the job's overall objective)

To efficiently run a buffet style breakfast service from the kitchen. To ensure an outstanding culinary experience is given to each customer which reflects brand and company standards.

### 2. JOB SPECIFIC TASKS (the major end results the job is expected to achieve)

- To make sure the kitchen is ready for breakfast at all times during shift
- Be in charge of the buffet breakfast offering during a busy breakfast service
- Ensure the buffet is sufficiently full at all times
- Ensure the buffet is at correct temperature at all times
- Cook all breakfast items and be ready for service
- Prepare all cold items for the buffet and be ready for service
- Cook eggs to order
- Cook omelettes to order
- Prepare all items for the next day ensuring we are ready for the next day breakfast service
- Put together the welcome plates for rooms
- Ensure compliance of brand standards
- Ensure cleanliness of work areas at all times
- To maintain the highest level of Health and Safety and Hygiene within the kitchen operations and comply with hotel security, fire regulations and all health and safety legislation
- Assist other departments wherever necessary and maintain good working relationships

- Maintain excellent relations with the Service team
- To ensure all hotel and departmental procedures are followed correctly to the highest standard
- Provide a high quality catering service for the hotel food and beverage breakfast operation
- Ensure all Hilton Garden Inn and Lancashire Cricket standard operating procedures are maintained throughout shift
- Ensure all daily, weekly and monthly cleaning schedules are completed correctly and efficiently
- Carry out any other reasonable requests as directed by the Management team

**3. KNOWLEDGE/EXPERIENCE/SKILLS NEEDED  
(the expertise needed to perform the job to the required standard)**

- Previous kitchen experience within a hotel preferred
- Excellent communication skills
- Positive attitude
- Flexibility to respond quickly and positively to a range of work situations
- Immaculate grooming standards
- Excellent English written and verbal communication skills
- Well presented with a professional manner.
- Must be flexible to work across a seven day a week operation from the hours of 5am until 12pm

**AGREED AND SIGNED BY:**

**JOBHOLDER:**

**MANAGER:**

**DATE:**

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**DATE TO BE REVIEWED:**